Agenda: Board Meeting

Welcome Guests
Approval of Minutes
Financial Reports
    Approval of Warrant List (November) - $ 30,042.23
    Approval of Financial Reports
Director's Report (attached)
Building Committee
Community Relations
    Friends of the Library Meeting TBA
Technology Committee
Finance Committee
Personnel Committee
By-Laws/Policies
Strategic Planning
Election Committee
    Re-elected board members need to go to town clerk to be sworn in (give date to director) Calendar
New Business & Public Comment

DIRECTOR'S REPORT
November 17, 2026

Website – The draft website is up and running at https://weh.midhudson.org/ if anyone would like to look at it. It is a draft so not all the pages are loaded. Comments are welcome.

Chair Yoga – We began chair yoga. Right now, we only have a couple of people attending.

Senior Soup – The Town of Hurley lost their soup man so they are looking for someone else to make soup for them. In the meantime, a homeschool group would like to work with us to do another set of senior soups on Mondays twice a month. What do you recommend? Should I try to combine them or keep them separated?

Friends of the Library –The Friends Group is meeting regularly. I have been informing the Community Relations Committee of their meeting dates. Katherine Chansky took over as President. They would like to do a Penny Social fundraiser at the Cabin Fever Party. Does the board have any objection?

Trustee Training – Just a reminder that board members are required by NYS Library Minimum Standards to attend at least two hours of trustee training per year.

Here is the link to the MHLS trustee training:

https://my.nicheacademy.com/midhudson-trustees

Your logins are your email addresses.

(I have the completed certificates from David Thomas.)

Birds of Prey – The Birds of Prey show will take place on Sunday, December 27th at 1pm at the West Hurley Firehouse.

Programs Update –
Beginner Level Yoga – Tuesdays at 2:15pm – Fee of $6 per class – June 2 (0 people), June 9 (3 people), June 30 (1 people)
LEGO Club – May 20 – 10 children
LEGO Club – June 15 – 6 children
LEGO Club – July 13 – 6 children
LEGO Club – August 24 – 6 children
LEGO Club – September 14 – 3 children
Book Discussion – May 11 – 7 people
Cabin Fever Party – Saturday, February 21st – 50 people
Book Discussion – May 9 – 9 people
Book Discussion – June 8 – 8 people
Book Discussion – July 13 – 8 people
Book Discussion – August 10 – 10 people
Book Discussion – September 14 – 8 people
Book Discussion – October 12 – 10 people
Hands-On Reiki Sessions – 10 people
Plant, Bake & Book Sale – 50 people
Sewing Class for Children – July 18 - 9 children
Two by Two Zoo – July 22 – 53 children
Hudson Valley Reptile Rescue – 25 children
Preschool Playgroup – August 11 (5 children), August 18 (5 children), August 25 (8 children)

Upcoming Events –
Book Discussion – November 9th at 6pm
LEGO Club – November 11th at 4:30pm
LEGO Club – December 14th at 4:30pm
Knitting Group – Tuesdays at 6pm

West Hurley Public Library

Profit & Loss Budget Performance

October 2026

	Oct 26	Jan - Oct 26	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
DEPARTMENTAL INCOME	155.44	3,084.31	1,100.00	280.39%
INTEREST INCOME	208.63	2,408.18	2,500.00	96.33%
LOCAL PUBLIC FUNDS	0.00	0.00	3,300.00	0.0%
LOCAL SOURCES	65.25	24,177.90	1,800.00	1,343.22%
REAL PROPERTY TAXES	0.00	258,265.00	258,265.00	100.0%
STATE AID	0.00	1,529.90	1,200.00	127.49%
Total Income	429.32	289,465.29	268,165.00	107.94%
Expense				
BUILDING CONTRACTUAL	4,211.98	32,719.81	30,280.00	108.06%
COLLECTION ACQUISITIONS	2,345.37	19,932.60	32,966.00	60.46%
GRANT EXPENDITURES	0.00	13,584.01		
LIBRARY OPERATIONS	2,984.47	23,270.30	28,040.00	82.99%
PAYROLL EXPENSES	16,894.37	127,866.22	174,479.00	73.28%
PERSONNEL-OTHER	0.00	57.36	2,400.00	2.39%
Total Expense	26,436.19	217,430.30	268,165.00	101.61%
Net Ordinary Income	-26,006.87	72,034.99		
Other Income/Expense				
Other Income				
Other Interest Income	34.75	339.43		
Total Other Income	34.75	339.43		
Net Other Income	34.75	339.43		
Net Income	-25,972.12	72,374.42		

West Hurley Public Library
Profit & Loss Budget Performance
October 2026

	Oct 26	Jan - Oct 26	Annual Budget	% of Budget
Ordinary Income/Expense				
Income				
DEPARTMENTAL INCOME				
Card Replacement	0.00	6.00		
Copies				
Canon	73.05	479.98		
Printer/SAM	84.05	716.70		
Remote	3.40	78.05		
Copies - Other	0.00	67.25	900.00	7.47%
Total Copies	160.50	1,341.98	900.00	149.11%
Ear Buds	0.00	12.00		
Fax Machine	19.00	105.95		
Fines	16.95	136.13		
Lost Books	-7.01	182.50	200.00	91.25%
Misc.	0.00	22.00		
Program Events	0.00	1,251.00		
Scan	0.00	17.00		
Used Equipment	0.00	9.75		
Used Books	-34.00	0.00		
Total DEPARTMENTAL INCOME	155.44	3,084.31	1,100.00	280.39%
INTEREST INCOME				
M&T Bank Checking	14.43	130.37		
M&T Bank Operating Fund	194.20	2,277.81		
INTEREST INCOME - Other	0.00	0.00	2,500.00	0.0%
Total INTEREST INCOME	208.63	2,408.18	2,500.00	96.33%
LOCAL PUBLIC FUNDS				
Onteora Central Schools	0.00	0.00	3,300.00	0.0%
Total LOCAL PUBLIC FUNDS	0.00	0.00	3,300.00	0.0%
LOCAL SOURCES				
Friends Donations	0.00	-75.00		

West Hurley Public Library
Profit & Loss Budget Performance
October 2026

	Oct 26	Jan - Oct 26	Annual Budget	% of Budget
Gifts & Donations	65.25	18,252.90	800.00	2,281.61%
Grants	0.00	6,000.00	1,000.00	600.0%
Total LOCAL SOURCES	65.25	24,177.90	1,800.00	1,343.22%
REAL PROPERTY TAXES				
Town of Hurley	0.00	258,265.00	258,265.00	100.0%
Total REAL PROPERTY TAXES	0.00	258,265.00	258,265.00	100.0%
STATE AID				
LLSA	0.00	1,529.90		
MHL Other Local Aid	0.00	0.00	1,200.00	0.0%
Total STATE AID	0.00	1,529.90	1,200.00	127.49%
Total Income	429.32	289,465.29	268,165.00	107.94%
Expense				
BUILDING CONTRACTUAL				
Alarm System	325.00	857.50	1,200.00	71.46%
Building Insurance	1,450.00	220.74	6,100.00	3.62%
Building Repair & Maint.	0.00	9,177.65	4,000.00	229.44%
Custodial Supplies	58.48	371.98	480.00	77.5%
Electric	704.78	6,014.29	5,300.00	113.48%
Fuel Oil	557.65	6,257.89	4,500.00	139.06%
Grounds Maintenance	281.25	3,945.00	2,600.00	151.73%
Janitorial	550.00	4,840.00	4,900.00	98.78%
Trash Removal	225.87	677.61	850.00	79.72%
Water Cooler	58.95	357.15	350.00	102.04%
Total BUILDING CONTRACTUAL	4,211.98	32,719.81	30,280.00	108.06%
COLLECTION ACQUISITIONS				
Audiobooks	0.00	110.68	4,000.00	2.77%
Book Binding	79.95	1,596.25	516.00	309.35%
Books	559.83	11,512.06	14,500.00	79.39%
Databases	0.00	0.00	1,500.00	0.0%
Magazines	0.00	755.99	750.00	100.8%

West Hurley Public Library
Profit & Loss Budget Performance
October 2026

	Oct 26	Jan - Oct 26	Annual Budget	% of Budget
MHLS Delivery	1,662.10	5,857.90	7,700.00	76.08%
Video	43.49	99.72	4,000.00	2.49%
Total COLLECTION ACQUISITIONS	2,345.37	19,932.60	32,966.00	60.46%
GRANT EXPENDITURES				
Grant - Computers	0.00	3,242.60		
Grant - Special Programs	0.00	10,341.41		
Total GRANT EXPENDITURES	0.00	13,584.01		
LIBRARY OPERATIONS				
Accounting	359.25	4,109.52	5,200.00	79.03%
Computer Supplies	0.00	597.10	500.00	119.42%
Computers	438.90	3,139.00	3,500.00	89.69%
Copier	1,167.25	2,512.25	1,800.00	139.57%
Dues	0.00	1,356.03	700.00	193.72%
Elections	0.00	356.25	290.00	122.84%
Electronic Access	374.46	1,792.47	2,600.00	68.94%
Flash Drives	0.00	-197.00		
Miscellaneous	0.00	0.00	2,000.00	0.0%
Office Software	92.74	1,073.06	700.00	153.29%
Office Supplies	0.00	1,321.55	1,500.00	88.1%
Patron Software	0.00	1,107.46	1,800.00	61.53%
Postage & Freight	164.00	513.00	700.00	73.29%
Publicity & Printing	202.85	752.08	700.00	107.44%
Recognition	0.00	50.00	600.00	8.33%
Special Programs	6.00	3,040.68	1,400.00	217.19%
Square Fees	2.87	44.48		
Tech Service MHLS	87.77	87.77	2,200.00	3.99%
Telephone	88.38	1,614.60	1,850.00	87.28%
Total LIBRARY OPERATIONS	2,984.47	23,270.30	28,040.00	82.99%
PAYROLL EXPENSES				
Direct Deposit Expense	0.00	455.00	650.00	70.0%

West Hurley Public Library
Profit & Loss Budget Performance
October 2026

	Oct 26	Jan - Oct 26	Annual Budget	% of Budget
Disability Insurance	-19.30	33.20	200.00	16.6%
FICA - Employer	888.66	6,641.80	8,341.00	79.63%
Medical Insurance	1,525.57	13,010.00	14,500.00	89.72%
Medicare - Employer	207.84	1,553.32	1,950.00	79.66%
NYS Retirement	0.00	0.00	13,500.00	0.0%
Paid Family Leave	-41.64	-122.87		
Salary-Administration	8,628.24	63,231.87	74,778.00	84.56%
Salary-Clerk	5,705.00	40,463.50	51,480.00	78.6%
Salary-Page	0.00	2,752.00	2,880.00	95.56%
Salary-Storyhour Clerk	0.00	678.50	5,400.00	12.56%
State Unemployment Insurance	0.00	0.00		
Workers Compensation Ins.	0.00	-830.10	800.00	-103.76%
Total PAYROLL EXPENSES	16,894.37	127,866.22	174,479.00	73.28%
PERSONNEL-OTHER				
Personnel Contractual Expend				
Education	0.00	31.94	1,800.00	1.77%
Travel	0.00	25.42	600.00	4.24%
Total Personnel Contractual Expend	0.00	57.36	2,400.00	2.39%
Total PERSONNEL-OTHER	0.00	57.36	2,400.00	2.39%
Total Expense	26,436.19	217,430.30	268,165.00	81.08%
Net Ordinary Income	-26,006.87	72,034.99		
Other Income/Expense				
Other Income				
Other Interest Income				
M & T Bank - Capital Fund	34.75	339.43		
Total Other Interest Income	34.75	339.43		
Total Other Income	34.75	339.43		
Net Other Income	34.75	339.43		
Net Income	-25,972.12	72,374.42		

West Hurley Public Library
Balance Sheet
As of October 31, 2026

	Oct 31, 26	
ASSETS		
Current Assets		
Checking/Savings		
CASH		
M&T Bank		
M&T Bank - Checking 7168		
Gates Reserve - 2010	1,020.00	
M&T Bank - Checking 7168 - Other	25,807.16	
Total M&T Bank - Checking 7168	26,827.16	
Total M&T Bank		26,827.16
M&T Bank - Operating Fund 8589		
HVOEC	2,500.00	
M&T Bank - Operating Fund 8589 - Other	201,658.57	
Total M&T Bank - Operating Fund 8589		204,158.57
Petty Cash		200.00
Total CASH		231,185.73
CASH CAPITAL FUNDS ACCOUNTS		
M&T Bank - Capital Funds 8597		37,219.83
Total CASH CAPITAL FUNDS ACCOUNTS		37,219.83
Total Checking/Savings		268,405.56
Total Current Assets		268,405.56
Fixed Assets		
Buildings		92,475.66
Equipment		3,562.82
Total Fixed Assets		96,038.48
TOTAL ASSETS		364,444.04
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable		5,606.23
Total Accounts Payable		5,606.23
Other Current Liabilities		
Due To/From Director		3,537.76
Liability-Payroll		4,389.02
Total Other Current Liabilities		7,926.78
Total Current Liabilities		13,533.01
Total Liabilities		13,533.01
Equity		
Equity		147,885.07
Opening Bal Equity		23,040.12
Retained Earnings		107,611.42
Net Income		72,374.42
Total Equity		350,911.03
TOTAL LIABILITIES & EQUITY		364,444.04

Restricted Funds - West Hurley Public Library
Balance Sheet
As of October 31, 2026

	Oct 31, 26	
ASSETS		
Current Assets		
Checking/Savings		
Dumond - Child Bks Bal ($20000)		
0719 - $10,000.00 - 01/07/19	12,227.92	
1409 - $10,000.00 - 2/05/18	11,355.56	
Total Dumond - Child Bks Bal ($20000)		23,583.48
Krembs - AdTech Bal ($25000.00)		
0557 - $9500.00 - 12/5/17	12,257.79	
1030 - $15,500.00 - 2/05/18	20,729.31	
Total Krembs - AdTech Bal ($25000.0...		32,987.10
Krembs - Audio Bal ($27000.00)		
0514 - $10,000.00 - 03/28/18	12,317.26	
0700 - $17,000.00 - 01/07/19	20,787.50	
Total Krembs - Audio Bal ($27000.00)		33,104.76
Total Checking/Savings		89,675.34
Total Current Assets		89,675.34
TOTAL ASSETS		89,675.34
LIABILITIES & EQUITY		
Equity		
Opening Balance Equity		76,094.39
Unrestricted Net Assets		11,850.76
Net Income		1,730.19
Total Equity		89,675.34
TOTAL LIABILITIES & EQUITY		89,675.34

Restricted Funds - West Hurley Public Library
Balance Sheet
As of August 31, 2026

	Aug 31, 26	
ASSETS		
Current Assets		
Checking/Savings		
Dumond - Child Bks Bal ($20000)		
0719 - $10,000.00 - 01/07/19	12,227.92	
1409 - $10,000.00 - 2/05/18	11,355.56	
Total Dumond - Child Bks Bal ($20000)		23,583.48
Krembs - AdTech Bal ($25000.00)		
0557 - $9500.00 - 12/5/17	12,257.79	
1030 - $15,500.00 - 2/05/18	20,729.31	
Total Krembs - AdTech Bal ($25000.0...		32,987.10
Krembs - Audio Bal ($27000.00)		
0514 - $10,000.00 - 03/28/18	12,317.26	
0700 - $17,000.00 - 01/07/19	20,787.50	
Total Krembs - Audio Bal ($27000.00)		33,104.76
Total Checking/Savings		89,675.34
Total Current Assets		89,675.34
TOTAL ASSETS		89,675.34
LIABILITIES & EQUITY		
Equity		
Opening Balance Equity		76,094.39
Unrestricted Net Assets		11,850.76
Net Income		1,730.19
Total Equity		89,675.34
TOTAL LIABILITIES & EQUITY		89,675.34

Transactions

Posting Date	Transaction Date	Description	Reference Number	Amount
11/02	11/02	LATE PAYMENT FEE		39.00
		TOTAL FEES FOR THIS PERIOD		**$39.00**
		Finance Charge		
11/04	11/04	PURCHASE *FINANCE CHARGE*		24.01
		TOTAL FINANCE CHARGE FOR THIS PERIOD		**$24.01**
KEENE, KARA				
Account Number: 1853				
		Purchases and Other Charges		
10/05	10/02	AB* ABEBOOKS.CO MXR24A ABEBOOKS.COM WA	24011346275100170045884	11.50
10/05	10/02	AB* ABEBOOKS.CO MXR24D ABEBOOKS.COM WA	24011346275100174408625	25.05
10/05	10/03	AB* ABEBOOKS.CO MXR24C ABEBOOKS.COM WA	24011346276100110015822	90.00
10/05	10/03	AB* ABEBOOKS.CO MXR24B ABEBOOKS.COM WA	24011346276100158670769	42.00
10/05	10/04	AMAZON MKTPL*518RY1HD2 Amzn.com/bill WA	24692166277400186103461	40.56
10/05	10/04	AMAZON MKTPL*593PQ25U1 Amzn.com/bill WA	24692166277400188049696	33.77
10/07	10/06	AMAZON MKTPL*598BQ7US1 Amzn.com/bill WA	24692166279401848844763	14.99
10/07	10/06	INTUIT *null CL.INTUIT.COM CA	24692166279401802839601	21.00
10/13	10/12	21CM NY NEWSPAPERS CIRC WWW.DIGITALFI NY	24493986286260353088932	139.75
10/14	10/13	JUNIOR LIBRARY GUILD 800-325-9558 OH	24333226286929795006802	110.48
10/15	10/14	LCS PRODUCTS INC 561-7752122 FL	24270746287900012031908	9.99
10/16	10/15	HANNAFORD #8340 KINGSTON NY	24692166288408203590609	27.00
10/16	10/15	HANNAFORD #8444 WEST HURLEY NY	24692166289408491764485	3.50
10/19	10/16	ADOBE *ADOBE 408-536-6000 CA	24036296289718137896636	37.79
10/23	10/22	Mailchimp 678-9990141 GA	24793386295000809152075	51.85
10/26	10/24	IONOS 8774612631 PA	24906416297270237373620	12.00
10/29	10/28	PRICE CHOPPER #193 SAUGERTIES NY	24138296302316290265606	6.90
11/02	10/30	AMAZON MKTPL*388E89X93 Amzn.com/bill WA	24692166303402713214942	108.33
		TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD		**$786.46**

Finance Charge Calculation

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	Annual Percentage Rate	Balance Subject to Interest Rate	Finance Charges by Transaction Type
PURCHASES	9.99%	$2,829.86	$24.01
CASH	22.99% V	$0.00	$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

West Hurley Public Library
A/P Aging Summary
As of November 16, 2026

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
American Printing & Office Suppl...	131.93	0.00	0.00	0.00	0.00	131.93
Beacon Library (Lost Book)	0.00	0.00	20.00	0.00	0.00	20.00
Brodart Co.	0.00	468.97	509.88	0.00	0.00	978.85
Central Hudson	0.00	704.78	0.00	0.00	0.00	704.78
Culligan of Newburgh	0.00	58.95	0.00	0.00	0.00	58.95
Friends of WHPL (Used Book Sales)	0.00	71.40	0.00	0.00	0.00	71.40
Guaranteed Home Imp (Chimney Clean)	0.00	280.00	0.00	0.00	0.00	280.00
Junior Library Guild (Books)	0.00	846.00	0.00	0.00	0.00	846.00
Kara Keene (Book Group Food)	0.00	0.00	6.00	0.00	0.00	6.00
Lorelei Cleroux	0.00	338.25	0.00	0.00	0.00	338.25
MG Lawn Care, LLC (Lawn)	0.00	281.25	0.00	0.00	0.00	281.25
Midwest Tape, LLC	0.00	3,000.00	43.49	0.00	0.00	3,043.49
NYSLRS	0.00	17,960.00	0.00	0.00	0.00	17,960.00
Paraco Gas Corporation	139.32	0.00	0.00	0.00	0.00	139.32
Spectrum	319.96	0.00	0.00	0.00	0.00	319.96
The Green Janitor, Inc (Janitorial)	0.00	550.00	0.00	0.00	0.00	550.00
Trionfo Solutions, LLC (Health Ins)	0.00	1,525.57	0.00	0.00	0.00	1,525.57
Utica National Insurance Company	0.00	1,450.00	0.00	0.00	0.00	1,450.00
Verizon	0.00	46.66	0.00	0.00	0.00	46.66
Verizon Wireless	0.00	41.61	0.00	0.00	0.00	41.61
VISA	0.00	849.47	0.00	0.00	0.00	849.47
WT. Cox (Magazines)	0.00	298.74	0.00	0.00	0.00	298.74
TOTAL	591.21	28,771.65	579.37	0.00	0.00	29,942.23

LeeAnn Kuhne (Chair Yoga) - $100

New Total: $30,042.23